

# PROFESSIONAL EDUCATION & PROMOTION SOCIETY

## Scholarship Policy 2025

### 1. PURPOSE

In compliance with the mandatory requirements of regulatory Authorities, following scholarships, financial assistance, discounts policy is notified for information & implementation of all concerned.

### SCOPE

Applicable on all education institute of PEPS.

### 2. POLICY AND PROCEDURE

#### A. Financial Support Fund:

To provide scholarship will be for minimum one academic year for MBBS & BDS students and minimum one semester for other programs.

#### B. Merit Cum-Deserving Scholarship

##### a. Need based Financial Support:

The competent authority may grant suitable financial aid to the student, on case-to-case basis, subject to the followings:

1. The Scholarship is admissible to Pakistani candidates admitted on open merit seats in accordance with regulatory authority requirements.
2. The scholarships are limited to low family income group with high merit, good academic record.
3. The application on prescribed form (Annex-A) along with evidence will be obtained and to be followed by a confirmatory interview by the designated panel.
4. Scholarship will be for the minimum one academic year.
5. The awardee shall submit an undertaking to the effect that she shall not leave the Program before completion of the course and shall not be found guilty of any misconduct/violation of college rules.

##### b. Distress Financial Support:

1. This financial support will be awarded as a special consideration to those students whose parents/guardian have died or declared permanently disabled & unable to support the family.
2. This financial support will be subject to confirmation of the student's inability to support her education after the permanent disability/demise of Parents/guardian.

3. Proof of demise/permanent disability of the supporting parents / financier will have to be provided by the student at the time of application.
4. The scholarship, if awarded, will be applicable for one Academic Year.

**C. Serving Employees:**

In order to facilitate the service in PEPS institutes employees, who wish to pursue their studies in order to enhance their knowledge and skills in their relevant subject, after fulfilling all the codel formalities of the institution including the surety bonds; financial assistance may be awarded to them:

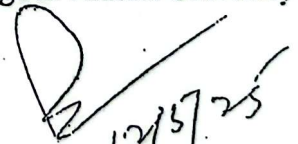
1. Employee must have a minimum of three-years' service in PEPS institutes, as of the last date of application for that session.
2. The financial support will be available only as long as the employee is in PEPS institutes' service and follow all college rules.
3. This financial support is applicable to the subject of approval of competent authority (Principal) PEPS institutes.
4. A certificate from the concerned HOD is required, that the employee after completing the program, can still be adjusted to be fully productive in the department.

**D. Financial Support to Dependents of Department of PEPS Employees:**

1. 10% MBBS & BDS programs & 15 % For other programs .concession in tuition fee will be admissible. It will be applicable to the children of employees with a minimum of 3-years' service.
2. Admission will be on merit after fulfilling all the laid down criteria of Regulatory Bodies.

**E. Performance based Scholarships (Enrolled Students)**

1. The Performance based scholarship for students getting 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> positions in University will be awarded. The same concession will be considered for the students getting 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> positions in college.
2. The Performance based scholarship for students getting positions in college in Annual University Exams will be awarded as under

  
12/5/25



3. The value of the Scholarship will be determined by the scholarship committee keeping in view the financial availability.
4. The scholarship for MBBS & BDS program will be for professional year promoted to & for other programs for one semester promoted to.
5. The institution has the right to suspend this scheme or otherwise.
6. Performance based scholarship cannot be claimed as matter of right.

**F. Sisters Concession/ Financial Support:**

When two or more sisters are enrolled in College, the one(s) in the highest Class shall pay the full tuition fee prescribed and the younger (s) may be granted fee concession up to maximum concession in tuition fee recommended by the committee. If the sisters are in the same Year/semester, then decision will be made on the basis of academic's performance of both students in their latest Annual examination result. Scholarship will be for one academic year however, failing in University Examination, the student will pay tuition fee for detained/ failed subjects.

**G. General provisions**

1. No students shall be entitled to avail double concession/ financial support e.g., more than one scholarship and concession in tuition fee etc. except special discount granted by Regulatory Authorities. The conditions notified by the regulatory authorities from time to time will be adhered to in letter & spirit.
2. A student allowable for two scholarships, discount or financial assistance shall be given an option to accept one of these awards. Any student who gets MORA, Tribal, and Worker Welfare Board, Fuji Foundation or any other similar scholarship will not be entitled to fee concession facility and any other financial benefit/scholarship offered by the College.
3. Misconduct and violation of college rule shall disqualify the student from award of scholarship/ financial assistance/discount etc.
4. Scholarships/financial assistance/discount is applicable to tuition fee only.
5. Value of scholarship will be determined/recommended by the scholarship committee.

  
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#### H. Scholarship Committee

The Committee will be comprising of the following members:

##### 1. MBBS & BDS programs

Principal	Chairperson
Project Director WILRS	Co-Chairperson
Director Finance or his Nominee	Member
Vice Principal Academic	Member
Vice Principal Admin	Member
College Student Affair Incharge	Member Cum Secretary

##### 2. Other Programs:

Dean	Chairperson
Project Director WILRS	Co-Chairperson
Director Finance or his Nominee	Member
Principal/ HOD	Member
Registrar	Member Cum Secretary

##### I. Sanctioning Authority:

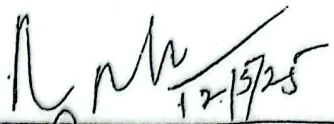


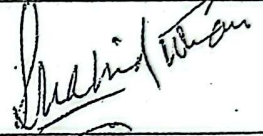
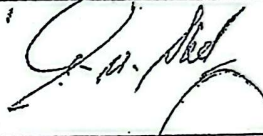
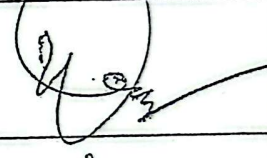
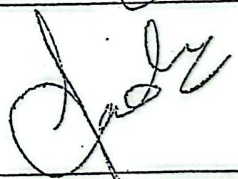
1. The Managing Director being the authorized Person of PEPS BOD is the sanctioning authority to approve the scholarship/financial assistance recommended by the scholarship committee.
2. The MD is also empowered to increase, decrease the waiver recommended by the Committee.


  
12/9/25



## J. Policy Update/ Approval

Scholarship Policy is updated by the under mentioned members:

1.	Prepared by	Mr. Muhammad Zakir, Project Director	 12/15/25
2.		Qaisar Muhammad Registrar	
3.	Reviewed & Endorsed by	Prof Dr Salma Aslam Kundi, Principal	
		Dr, Shahid Principal WDC	
		Dr. Hamid Ullah Shah Dean WILRS	
		Mr. Iftikhar Khan Jadoon Director Finance	
4.	Approved by	Dr. Azhar Khan Jadoon, MD	

  
12/15/25

Scholarship Application FormDeserving/Need Based

## Instructions:

1. Please fill in BLOCK LETTERS
2. In case of non-applicable field, please write "NA".
3. Provide the required documents, mentioned on Pg. 4, for application processing.

Photograph

1. PERSONAL INFORMATION:

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Alive/Deceased \_\_\_\_\_

Guardian's Name (if different from father): \_\_\_\_\_

Relationship with Guardian: \_\_\_\_\_

Father/Guardian's Mobile #: \_\_\_\_\_

Present Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Residence Phone #: \_\_\_\_\_ Applicant's Mobile #: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Applicant's Occupation: \_\_\_\_\_

In case of employment, Designation and Organization: \_\_\_\_\_

Salary per month: \_\_\_\_\_

2. Program Applied for Admission:

Application ID: \_\_\_\_\_

Degree Program Applied For: \_\_\_\_\_

Name of College: \_\_\_\_\_

7/15/25



### Academic Qualifications

Level of Study	Institutions Name	From (Year)	To (Year)	Grade/ Division	Percentage
Matriculation/ O-Levels					
Intermediate/A-Levels					
Entry Test					

### 3. FAMILY INFORMATION

Particulars of Immediate Family Members \* (use extra sheet in case of additional members)

Name	Age	Relationship to Applicant	Marital Status	Occupation	Institution/ Organization	Salary/Business Income/Pension per Annum
					Total Income (a)	

\*Father, mother and siblings.

**Other Sources of Income** per Annum (Provide documentary evidence for each source of income)

Relation with Family Member	Profit from Saving/Investments	Rental Income	Agricultural Income	Others	Total Income
				<b>Total Income (b)</b>	

**TOTAL INCOME (a+b) Rs:** \_\_\_\_\_

**Family Expenditures per Month***(Provide documentary evidence)*

Type of Expenditure	Last Month's Expense (Rs.)
Accommodation Expenditure (if rented)	
Utility Expenditure:	
• Electricity	
• Telephone	
• Mobile	
• Gas	
• Others	
Total	

**Details of Property***(Provide documentary evidence)*

Asset Title	Exact Location	Area (In Acres/Sq. Yards)	Current Value (Rs.)
Bungalow / Apartment			
Land / Plot			
Commercial property			
Agricultural Land			
Vehicle			
Precious Assets (e.g. Gold)			
Cash & Bank Balance			
Any Other Asset			

**4. OTHER INFORMATION:**

Details of financial assistance/scholarship/stipend received in the last three years.

Degree Program	Academic Year	Type of Financial Assistance/Scholarship	Amount received	Sponsoring Agency

**UNDERTAKING**

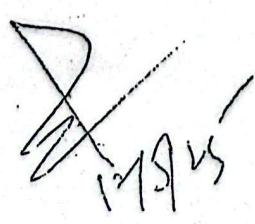
I, \_\_\_\_\_, hereby state that the above information is true to the best of my knowledge and belief. I understand that any falsification of information may result in cancellation of the scholarship, admission. In such case, I shall be liable to refund the entire amount received under the scholarship program.

Signature of Father/Guardian

Date: \_\_\_\_\_

Signature of Candidate

Date: \_\_\_\_\_





DOCUMENTS TO BE SUBMITTED WITH THE FORM

- ☐ Copy of CNIC of:
- ☐ Applicant
  - ☐ Mother
  - ☐ Father/Guardian
  - ☐ Copy of Application submitted
  
- ☐ *Copy of Salary Slip/pension book of Father/ Guardian and all other working family members*
- ☐ In case, Father / Guardian/ or any other family member is a non-salaried person i.e. Business man / Landlord etc., provide;
  - ☐ Bank Statement of last six (6) months of personal and business account.
  - ☐ Copy of Income Assessment / Return of Income duly issued by Income Tax Department, Government of Pakistan.
  
- ☐ Copy of accommodation/house documents
  
- ☐ Copy of documentary evidences of investments/real estate/property owned by the family
  
- ☐ Death certificate (if / whenever applicable) of parents, siblings & spouse (if any)
  
- ☐ Any other Document to strengthen Case

*Note: Please submit the application form and the required documents in a file.  
Incomplete application will not be considered for further processing.*

*8/25/25*